

SHARED ETHICS ADVISORY COMMISSION

Meeting Minutes

July 18, 2018

Pledge and
Call to Order:

President Klein called the meeting to order at 8:30 a.m. with the Pledge of Allegiance and self-introductions.

Introductions:

In attendance were Commission members Calvin Bellamy, Patricia Carlisle, Patricia Earnest, Dr. Steve Grandfield, Dan Klein, Bill Kuhn, Julie McElmurry, Michael McIntyre, Rick Moore, Sarah Oudman, At Russell, Courtney Smith, Lynn Volkmann and Rev. Jamie Ward. Mary Thorne took the minutes.

Approval of Minutes:

Motion: On a motion by Commissioner McIntyre and a second by Commissioner Volkmann, the Commission voted to accept the minutes of the May 16, 2018 meeting as presented.

Financial Report:

Commissioner Bellamy overviewed the financial report. \$14,950 was spent with \$27,380.06 left in the appropriations. The total amount of accounts is \$85,825.66. President Klein will meet with Michael Griffin to discuss issues on expenses due to some turnover in his office.

New Appointees:

President Klein announced the appointment of Rick Moore from La Porte County.

Resignations:

President Klein read resignation letters from Dorothy Bass and Anna Rominger.

Motion: On a motion by Cal Bellamy and a second by Mike McIntyre, the SEAC voted to accept the resignations with regret.

President's Report

President Klein provided the updated membership list. Commissioner Moore will provide his contact information.

Commissioner Bellamy will reach out to East Chicago. He did contact the Town of Highland. Commissioner Ward had no contact with the Mayor of Hobart. President Klein will reach out to Hobart, Lowell and St. John. Commissioner Smith will reach out to the Mayor of Valparaiso for an appointment from the city. There is some issue with Portage and President Klein will reach out to the Council president, but he did not think anything would come of it. Christian Jorgensen asked that we send a letter to Steven Kil. We are waiting to hear from Portage and St. John. Commissioner Bellamy spoke previously with the Mayor of Whiting; President Klein will call him. Tom Dermody is running for Mayor of La Porte. President Klein and Commissioner Bellamy will be reaching out to the City of La Porte again.

Strategic Planning
Committee:

Commissioner Smith said the mission and vision statements were read into the record at a prior meeting. Commissioner Bellamy and Commissioner Smith are in favor of forming an executive committee. The committee would meet every two months. President Klein will read the notes from the meeting and look into forming an executive committee for this subcommittee.

Website Update:

President Klein said he met with Adam Graper. Graper will create a form through Wufoo, a form builder, where a registrant clicks on a link directly on the www.sharedethics.com website to register. The cost is about \$20 per year. An attendee can also RSVP by phone at 219-706-9018 or at reservations@sharedethics.com. They would all get a confirmation email. The attendance is limited to 110. Security at NiSource dictates that each individual register separately and names be provided to them.

Identification Process
For Communications:

Each SEAC Commission member would communicate to their Mayor, Town Manager or Council President to keep them informed of milestones and events.

Milestones to be
Communicated:

Milestones to be communicated include the Annual Report in January, the Ethics Summit in February, the Ethics Pledge in May and November and the Training in August.

This concludes the President's Report

Marketing
Committee Report:

Commissioner Bellamy said the summit was in March and he sent out the Candidates Action Pledge prior to the May elections. The ballots may be published in September, after which the Marketing Committee will send pledges to those who did not sign in the spring. An envelope stuffing party will take place and will be arranged at the September 19 meeting. President Klein added that the contact information on the brochures will be updated by adding a sticker to each at a total cost of about \$300.

Training Committee
Report:

Board and Commission Training: Commissioner Ward passed around a flyer for Board and Commission training on September 27 at NiSource. A paper and digital copy of the flyer should be communicated to those to whom Commissioners report so that the communities can encourage their Boards and Commissions to attend. Jim Dworkin is the keynote. In lieu of a stipend, he asked that SEAC donate his children's books to organizations. The Training Committee will decide how many to donate. No libraries currently have any of the books. Commissioner Bellamy added that the employee surveys will be done next spring. They help measure the effectiveness of our training. Work will need to begin soon. Rick Hugg is anxious, and Purdue would like to participate. Kathleen Tobin wants to

