

SHARED ETHICS ADVISORY COMMISSION

Meeting Minutes

January 19, 2022

Pledge and Call to Order

Dan Klein called the Zoom meeting to order at 8:33 a.m.

Introductions

In attendance were Commission members Calvin Bellamy, Julie McElmurry, Rich Weigel, Merlin Foresman, Karen Marben, Paula Carey, Brian Lowry, Art Russell, Lynn Volkmann, Tim Huizenga, Michael Suggs, Tom Degiulio, John Bowker, Janice Malinowski, Dan Klein, Courtney Smith, and Rob Horning. Flor Baum took the minutes.

Rob Horning (Burns Harbor) was introduced.

Approval of Minutes

Motion: John Bowker; Second: Michael Suggs; and The Commission voted unanimously to accept the minutes of the November 2021 meeting as presented.

Annual Meeting Items

2022 Goals

Motion: Courtney Smith; Second: John Bowker; and The Commission voted to approve the SEAC 2022 goals.

2021 Year End Report

Motion: Julie McElmurry; Second: John Bowker; and The Commission voted to accept the 2021 Year End Report.

2022 Officers

Dan spoke on the updates for the 2022 officers. Rich will be stepping down as vice president. He will continue to represent The City of Hobart and assist in The Summit. John Bowker was chosen as vice president to serve at least until September. Dan will continue to be president. Julie McElmurry will be The Communications Committee chair, and Paula Carey will be the Training Committee chair.

Motion: Brian Lowry; Second: Lynn Volkmann; and The Commission voted to unanimously approve the 2022 Officers.

Financials

Dan Klein provided the Financial Report. There have been \$24,682.59 disbursements to date, with \$8,902.91 left from the 2020 carryover. The 2021 unused appropriations are \$46,302.91. The cash balance is \$91,718.48 of which \$33,584.65 is unappropriated. The 2022 budget is \$54,402.91, with a rollover amount from 2021 appropriations of \$8100.

2022 Budget

Julie McElmurry spoke on the 2022 budget. The 2022 budget is \$54,402.91, with a rollover amount from 2021 appropriations of \$8100. The cash balance is \$91,718.48. Jan Malinowski will look over the amounts.

SEAC OLD BUSINESS

Membership Updates

Dan Klein presented on Membership Updates. The communities missing commissioners are Crown Point, Lake Station, St. John, Westville, and LaPorte County. Dan Klein will follow up on St. John and Lake Station. Cal Bellamy has had ongoing communication with Purdue Northwest's Chancellor Keon regarding Westville. Cal has sent a formal request to The Board of Commissioners regarding LaPorte County. Karen Marben will follow up on Crown Point.

Summit Update

Rich Weigel spoke on The Summit update. The 2022 Summit is scheduled for April 7 at the Avalon. Discussions were made on having a panel or a keynote speaker for the event. Please email Dan or Cal with suggestions for a panel member or keynote speaker. The Summit team consists of Courtney Smith, Mike Suggs, Rich, and John Bowker.

Training Committee Update

Paula Carey presented on the distribution plan for the ethics guide. All printed materials are at the NIRPC building. Commission members will email Paula with an estimated employee count of how many printed materials they need for their community. The materials will then be bundled and be ready for distribution. Mike and Julie will reach out to Paula and coordinate a date to bundle the materials.

The Traliant online curriculum transcript edits will be finalized by Friday. Paula will email the introduction video specs to Cal. The roll out is anticipated for March. The videos will then need to be integrated into the rest of the curriculum. Please email Paula to assist in the integration process. An updated list of trainers will be needed by April.

Communications Committee Update

Julie McElmurry presented on Communications Committee Update. There will be a primary and general election for 2022. Therefore, SEAC will ask their candidates to sign the 2022 Ethics Pledge. The candidate list will be finalized after February 11. Commission members who are representing counties will provide a complete candidate list with physical and email addresses to Julie. Pledges will be sent electronically or through USPS if no email is provided. Julie has the talking points and Year End Report for the commission members to share with their municipality.

SEAC NEW BUSINESS

No new business to report.

The next meeting is slated for March 16 at 8:30 a.m.

Adjournment

Motion: Lynn Volkmann; Second: John Bowker; and Dan Klein adjourned the meeting at 9:30 a.m.

Submitted by: Flor Baum
Flor Maria Baum, Administrative Assistant, NIRPC